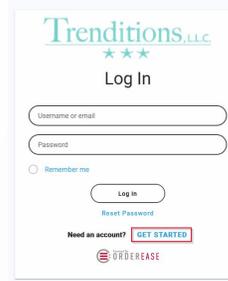


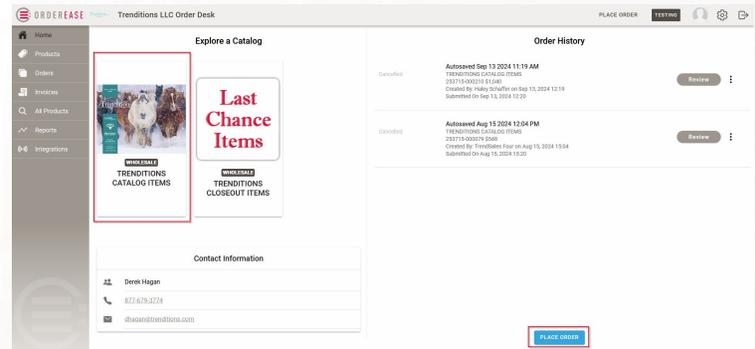
LOGIN

- Head to: [LINK](#)
- Click GET STARTED
- Enter your email address
- The system will find you in the database and ask you to set up a password
 - o IF the system does not recognize your email and requests phone number, business address etc. Please reach out to Trenditions as the email you are using may not be in the system



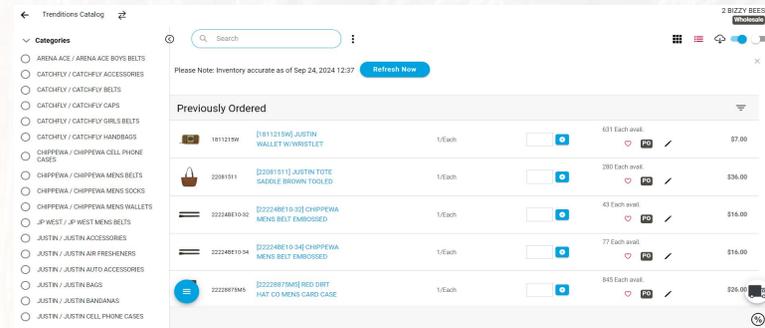
CREATE AN ORDER

- To begin the process of order creation, please start by selecting a catalog from the home page, or by clicking the place order button
- After a catalog is loaded, begin building your order by finding products using the search by, or categories filter
- Add product to order by entering the quantity and clicking out of the box
- For more information click the name of the product. A pop up will appear To order add the quantity then select "Add to Order"



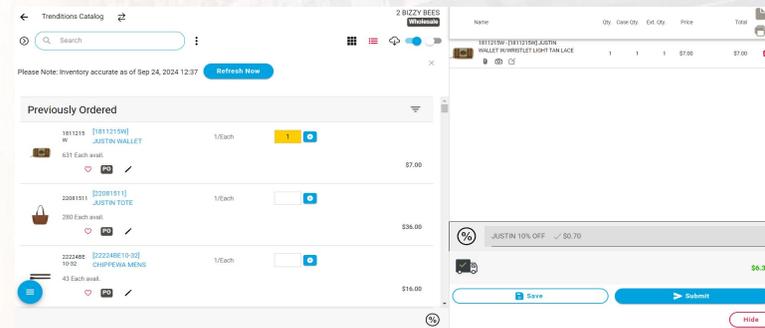
SAVE AND SUBMIT AN ORDER

- Select the truck icon in the lower right to view your cart.
- You can "Save" or "Submit" your order.



VIEW YOUR ORDER HISTORY

- All orders saved or submitted can be viewed under "Orders" in the left menu of the main log in screen



DOWNLOAD THE MOBILE APP

- Search for "OrderEase" in the Apple IOS store or Google Play Store
- Download the FREE mobile app
- Log in using the same credentials

